

I. OPENING MEETING – called to order by Jason Ramos, President at 7:01PM

- a. Roll Call
 - i. Jason Ramos - President, Jace Baldosser – Vice-President, Michael Shackelford, Kelsay Shackelford, Michele Kindred. All BOE members present – quorum established.
- b. Moment of Silence – Before the moment of silence, Jason asked for everyone to be mindful of the unprecedented global pandemic and the challenges it presents.
- c. Pledge of Allegiance

II. REPORTS

- a. The Executive Director's Report
 - i. Update on the NYCP grant – Alison Robbins provided an update on the grant on a Progress Status report to be taken to the Tribal Council. Program is on track and headed into Year 3 beginning 10/1. Great strides have been made towards meeting GEPR requirements in building partnerships.
 - ii. Update on the STEP grant – Alison Robbins provided an update on the grant on a Progress Status report to be taken to the Tribal Council. This program is behind scheduled on the JPA and ROC/P portions, but a one year no cost extension has been granted to complete the grant objectives.
- b. Marketing & Communications Report
 - i. Alison shared the flyers and press releases developed by the Marketing & Communications department, and showed the BOE the website developed to support the online enrollment of students in programs, and the virtual delivery of curriculum. Alison wanted it noted that both Andrea Marvin and Toni Brown-Ramos have been integral to the positive improvement and successes of the Educational programming, and without their tremendous work, she believes the programs would not be as successful as they are.
- c. Sub-Committee Reports
 - i. Blue Lake Elementary School District Student Assistance Sub-Committee minutes were presented to the BOE. Michele Kindred discussed the needs that were related. Alison presented various solutions to the needs, and indicated that further discussion on this topic should be concluded under the consent agenda.

III. PUBLIC COMMUNICATIONS

- a. No members of the public attended this open meeting, and thus, this section was considered concluded and the BOE moved on to the next item.

IV. CONSENT AGENDA

- a. Blue Lake Elementary School District 2020-2021 School Year – Pandemic Support

- i. Contact(s): Michele Kindred, Michael Shackelford, DeAnn Woldvogel (*invited guest*), Alison Robbins
 - ii. Purpose: Partnership with BLUESD to provide support for expanding the pandemic in-person student pods implementation. TEA provides the space and funding for staff; the school district provides the student support staff via a licensed district employee run through their payroll system. Employee has been finger printed, received mandated reporter training, and has past experience with students as well as technological skills. Cost is \$125 per day, 152 days fit within current budget.
 - iii. Recommendation: It is the recommendation of staff, that the BOE consent to the contract for the 2020-2021 school year providing funding for a licensed district employee, and authorization for the Sapphire Palace as the site for 15 students to use internet connectivity and the space for learning support not to exceed \$19,000. Charges approved to: 03/280/5300
 1. **DISCUSSION**: BOE asked Alison questions on the logistics of the program, how Pathmakers would provide academic enrichment, and the status of the progress of beginning implementation. BOE discussed which students would be eligible to attend. BOE confirmed that students on the Rancheria would have highest priority, followed by Native students in the community, students of employees of the Tribe, and then all other students. BOE directed that the priorities be included in the contract and attachments language. It was discussed that Jace would need to abstain because he is on the BOE of BLUESD and it could be construed as a conflict of interest.
 2. **NOMINATIONS**: Michele Kindred made motion to approve a \$19,000 contract with BLUESD for classroom support services; Michael Shackelford 2nd
 3. **DECISION**: 4-0-1
 4. **ACTION**: BOE directs Alison to finalize the contract with DeAnn provide it to Jason for signature.
- b. Blue Lake Rancheria Transit System – Student Bus Passes for “Palace is the Place” & Dial-A-Rise Services for Pathmakers Student Interns
- i. Contact(s): Alison Robbins, Kyle Mayr (*invited guest*)
 - ii. Purpose:
 1. To provide bus passes through the Pathmakers program so that students assigned to the learning pods in the “Palace is the Place” classroom have transportation to and from home & the Rancheria should they live off Rancheria lands. Student passes (20 rides) are \$22.50. The suggested not to exceed amount of \$1,700 provides for 9 student passes a month

September through May, for a total of 75 passes costing \$1,688. Passes will be purchased and provided to Blue Lake Elementary school to be handed out to “Palace is the Place” students in their Friday supply bags on a monthly basis.

2. To provide deviated fixed route or dial-a-ride services in support of the new Pathmakers Student Internship program with Facilities Department and NHUHSD.
- iii. Recommendation: It is the recommendation of staff, that the BOE consent to the contract for the 2020-2021 school year providing funding for student bus passes, not to exceed \$1,700, and student internship program support not to exceed \$700. Total student transportation authorized not to exceed \$2,400. Charges approved to: 03/280/5300
 3. **DISCUSSION**: BOE asked Alison questions about options for the Intern should the Transit department be unable to accommodate the schedule, and Alison said she would reach out to employees, provide vehicle inspection forms and permission slips, and arrange transportation any way she could to secure safe transportation for the student.
 4. **NOMINATIONS**: Michele Kindred made the motion to authorize student transportation expenditures not to exceed \$2,400; Kelsay Shackelford 2nd
 5. **DECISION**: 5-0
 6. **ACTION**: BOE directed Alison to purchase the needed bus passes and secure transportation services for the Intern.
- c. Humboldt State University – TRiO Talent Search & Pathmakers partnership
 - i. Contact(s): Alison Robbins
 - ii. Purpose: Partnership expansion with HSU to provide self-efficacy, goal setting, persistence, and resilience student support services at schools in Hoopa using STEM activities as part of the Pathmakers program.
 - iii. Recommendation: It is the recommendation of staff, that the BOE consent to the contract for the 2020-2021 school year providing for up to 240 hours of service for Hoopa schools, not to exceed \$9,275. Charges approved to: 03/280/5300
 1. **DISCUSSION**: BOE asked questions regarding how the students would receive services. It was noted that HSU pointed out that Jason could not sign the contract because he sits on the HSU Board and it would be a conflict of interest.
 2. **NOMINATIONS**: Jace Baldosser motioned the contract be approved as presented; Michael Shackelford 2nd
 3. **DECISION**: 4-0-1

4. **ACTION:** BOE directed Alison to finalize the paperwork and contact HSU to tell them it was approved.
- d. Melvin Chag Lowry – Author
- i. Contact(s): Alison Robbins, M. Chag Lowry (*invited guest*)
 - ii. Purpose: Expand partnership with Author M. Chag Lowry for the development of two curriculums (1) for grades 5 – 8, (2) for grades 9 – 12 based upon the author’s two novels which are on *Consent Item f(ii)3*.
 - iii. Recommendation: It is the recommendation of staff, that the BOE consent to the contract for the development of culturally adaptive curriculum for two of the authors novels for use by the TEA and its consortium partners, not to exceed \$5,000. Charges approved to: 03/280/5300
 1. **DISCUSSION:** BOE asked questions about the format of the curriculum and when it would be available.
 2. **NOMINATIONS:** Jace Baldosser made the motion to approve the curriculum development contract with M. Chag Lowry for \$5,000; Kelsay Shackelford 2nd
 3. **DECISION:** 5-0
 4. **ACTION:** BOE directs Alison to finalize paperwork, and complete the contract.
- e. Two Feathers Native American Family Services, Inc.
- i. Contact(s): Alison Robbins
 - ii. Purpose: Providing mentoring, tutoring, counseling services in coordination with the CA State Parks Kindling the Flame: A Youth Cultural Revitalization Program.
 - iii. Recommendation: It is the recommendation of staff, that the BOE consent to the contract for the provision of mentoring, tutoring, and counseling services, not to exceed \$15,000. Charges approved to: 03/280/5300
 1. **DISCUSSION:** BOE asked Alison questions about the two different parts of the contract for supporting the CA State Parks program, and about the mentoring, tutoring and curriculum training. Alison spoke to them about the *Native American Life Skills Curriculum* by Dr. Teresa LaFramboise that has been purchased and that Two Feathers, due to their relationship with Dr. LaFramboise, could bring her to Humboldt for training of staff.
 2. **NOMINATIONS:** Kelsay Shackelford made the motion to approve the Two Feathers contract for \$15,000; Michael Shackelford 2nd
 3. **DECISION:** 5-0
 4. **ACTION:** BOE directed Alison to finalize contract, and for Jason to sign it when finalized.
- f. Curriculum Purchases - multiple vendors
- i. Contact(s): Alison Robbins

- ii. Purpose: The purchase of the following curriculum which are supported by Pathmakers culturally adapted maker activities, synchronous and A-synchronous virtual presentations:
 - 1. Klamath-Trinity Land Tenure Curriculum sets for Blue Lake Elementary & CA State Parks as well as books for the mini-lending libraries \$1,677.25
 - 2. ITEP – Gold Rush Native Perspectives Curriculum \$225 – grades 9-12
 - 3. Melvin Chag Lowry, Author – Novels
 - a. First Patriots – up to 145 copies @ \$12.50, not to exceed \$1,750 – curriculum level grades 9-12
 - b. My Sisters – up to 145 copies @ \$12.50, not to exceed \$1,750 – curriculum level grades 5-8
- iii. Recommendation: It is the recommendation of staff, that the BOE consent to the purchase of additional pieces of curriculum that go along with the culturally adapted maker activities, furthering the curriculum use and allowing for non-infringement of copyrights, not to exceed \$5,500. Charges approved to: 03/280/5211
 - 1. **DISCUSSION**: BOE asked Alison questions about purchasing multiple sets of the curriculum and Alison explained it was due to the copyright.
 - 2. **NOMINATIONS**: Jace Baldosser made the motion to purchase the curriculum and books not to exceed \$5,550; Michele Kindred 2nd
 - 3. **DECISION**: 5-0
 - 4. **ACTION**: BOE directed Alison to get POs issued to the vendors and secure the curriculum and books for the Pathmakers program.
- g. Pathmakers Internship Program - pilot
 - i. Contact(s): Alison Robbins, Mike Smith, Karen Skoglund (*invited guest*)
 - ii. Purpose: Authorization to hire a student intern under the Pathmakers Program. Student will work with Mike Smith and his staff in Facilities up to 10 hours per week for 15 weeks (total of 150 hrs.). Student will work on projects assigned by Mike Smith and on two Pathmakers projects (1) mobile smoker, and (2) four mini-lending libraries.
 - iii. Recommendations: It is the recommendation of staff, that the BOE consent to the creation of a pilot Internship project under the Pathmakers program, hiring a student intern and purchasing the associated supplies for projects, total pilot project costs not to exceed \$4,200.
 - iv. **DISCUSSION**: BOE asked questions about the student's work study program, work permit, and transportation to and from the work site.
 - v. **NOMINATIONS**: Kelsay Shackelford made the motion to authorize the pilot work study program and the hiring of the student Intern to work with the Facilities Department; Michele Kindred 2nd

vi. **DECISION:** 5-0

ACTION: BOE directs Alison to complete the paperwork and pre-employment drug screening to hire the Intern and implement the new pilot program.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. Changing the Board Meeting Calendar

i. Contact(s): Jace Baldosser

ii. Purpose: BOE Vice-President, Jace Baldosser is requesting a rescheduling of planned BOE meetings due to a new and significant conflict on the established meetings & times. Per adopted Education Code Section 1402 Board of Education:

6. Board of Education Agendas, Calendars, & Meetings

The Board shall meet in regular session at least once each month and shall schedule other official meetings and committee meetings as are necessary. The procedures for BOE Agendas and general information about Board meetings are set for in this Education Code. The Executive Director of the Tribal Education Agency or their designee, shall establish a 12-month calendar of Board of Education meetings each January. Once adopted, this calendar will be changed only by a majority vote of the Board, except in the case of emergency when the Board President shall be permitted to make a change, or special meetings as noted in this Education Code.

iii. Recommendations: It is the recommendation of staff that meetings either: (1) be moved to Monday at 7PM or (2) remain on Tuesday but have the start time pushed back to 8PM.

iv. **DISCUSSION**: Jace Baldosser stated that he had requested this agenda item, but that circumstances have changed, and he withdraws his request to change BOE meeting dates and times. Jason asked for any further questions and comments, and receiving none, considered this agenda item closed.

v. **NOMINATIONS**:

vi. **DECISION**:

ACTION: No action

b. TEA Vision and Mission Statement Development Committee

i. Contact(s): Michele Johnson, Kelsay Shakelford, Alison Robbins

ii. Purpose: To receive direction on the appointment of members to the committee, and to receive priorities list from the BOE.

iii. Recommendations: Staff recommends the appointment of Angela “Angie” McCabe to the committee based upon her direct work with children at local schools, her education, and past experience in tribal education.

- iv. **DISCUSSION:** Kelsay Shackelford led the discussion and would like to invite Angie McCabe to join the subcommittee as a parent of two children residing on the Rancheria. Michele and Kelsay discussed other persons in the community they have approached (2 others) but who declined.
- v. **NOMINATIONS:** Kelsay Shackelford made the motion to formally invite Angie McCabe to join the BOE SubCommittee and move forward with setting up dates for working meetings; Michele Kindred 2nd
- vi. **DECISION:** 5-0
ACTION: BOE directs Alison to formally invite Angie McCabe and to set-up dates and times for this subcommittee working meetings.

c. Executive Director Position

Due to the topic of conversation involving Personnel Actions, Jason Ramos called for a Closed Session.

- i. Contact(s): Jason Ramos
- ii. Purpose: To officially designate Alison Robbins as the Executive Director of the Tribal Education Agency, and authorize the change to the STEP Grant Project Director with US Department of Education so that she may have access to reporting and communication responsibilities.
- iii. Recommendations:
 - 1. Board makes the motion to designate Alison Robbins as TEA Director, and authorizes changes to STEP Grant Program Director.
 - 2. Jason recommends \$5,000 spending cap for Alison's authority to be approved without coming to the BOE.
- iv. **DISCUSSION:** Discussion on Alison's promotion ensued and the need for a formal notification to the US Department of ED because of the change to key personnel. Board discussed adding the \$5,000 spending cap to reduce the number of consent agenda items. Anything \$5,000 and under Alison would have the authority to sign for without having to bring it to the BOE first, anything over \$5,000 would have to come to the BOE for approval.
- v. **NOMINATIONS:** Jace Baldosser made the motion to appoint Alison Robbins as TEA Executive Director with a spending authority of \$5,000 or below, and to direct a letter be sent to US Dept. of ED informing them of the change to the STEP Grant Project Director from Bonnie Mobbs to Alison Robbins; Michele Kindred 2nd.
- vi. **DECISION:** 5-0
ACTION: BOE directs that Alison submit the paperwork for her promotion and title change to Tribal HR, and that a letter be sent to US Department of ED to make the necessary changes in compliance with federal regulations.

Personnel actions concluded, Jason adjourned the Closed Session and returned the meeting to an open forum.

VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of 08/18/2020
 - i. **DISCUSSION:** Jason called for corrections or discussion, and none being put forth called for motions to approve.
 - ii. **NOMINATIONS:** Jace Baldosser made the motion to approve the minutes as presented, Michele Kindred 2nd the motion.
 - iii. **DECISION:** 5-0
 - iv. **ACTION:** BOE directs that the approved minutes be posted to the BOE website.

VII. NEW BUSINESS

- a. No new business

VIII. AJOURNMENT

- a. Jace Baldosser motioned to adjourn the meeting. Michele Kindred 2nds
- b. Jason Ramos official adjourned the meeting at 8:20PM