

I. OPENING MEETING

- a. Roll Call
 - i. BOE: Jason Ramos, President; Jace Baldosser, Vice-President; Kelsay Shackelford; and Michael Shackelford. Four members present – quorum established; Michele Kindred – absent.
 - ii. Staff: Alison Robbins, Executive Director; Marlee Mansfield; Lisa Hoffman; Frederique Guezille, Clerk of Board
- b. Pledge of Allegiance

II. REPORTS

- a. The Executive Director's Report
 - i. One Page Program Summaries requested by the BOE
 - 1. NYCP – Pathmakers Program Oct. 1st 2018-Sept. 30th 2022. Alison is working on a one sentence summary but has bullet points set up for key components of each program section. The K-8 program has added Palace is the Place, a homework club assistance program and a 4H Agriculture Program-gardening project. The 9-12 program has added a Building and Trades Internship Program with the pilot year being 2020-2021, as well as a new Agri-Business Internship Program also with a 2020-2021 pilot year. Additional programs outside of school year include a youth cultural revitalization program with CA State Parks, three week-long summer camps with STEM themes, Native Maker Workshops, and Mini-Lending Libraries
 - 2. STEP – TEA Development Oct. 1st 2019-March 31st 2021. It is broken down into Education Code Development, Joint Power Agreement, and Tribal Education Agency Development with bullet points for each segment.
 - 3. STEP – R3E MYAA Oct. 1st 2020-Sept. 20th 2023. It is broken down into Designated Single Credential Program, Modern Youth Apprenticeship Academies Program, and Tribal Education Agency Development with bullet points for each segment. In addition to the current partners for this program, there is the potential to also partner with Humboldt State University.
 - b. Marketing & Communications Report
 - i. Progress on 3 Native Maker Videos will be going on a DVD set for each of the mini lending libraries and for teachers to share with classes. Jason Ramos and Toni Brown will be working on the other two videos
 - 1. <https://www.dropbox.com/sh/wovfrmt9pa4ikwc/AACqGgXzF4Ybdmq3-LVUHO2ta?dl=0>

III. **PUBLIC COMMUNICATIONS** (*Maximum 30 minutes allowed by policy*)

- a. No public comments made at the meeting.

IV. **CONSENT AGENDA**

- a. Job Description for TEA Programs

- i. Contact(s): Alison Robbins
- ii. Purpose: Approval of Job Descriptions – Clerk of the Board - for new or expanded TEA programs.
- iii. Recommendation: It is the recommendation of staff that the job descriptions for Clerk of the Board are approved for use.
 1. **DISCUSSION**:
 2. **NOMINATIONS**: Jace Baldosser made a motion to approve and it was seconded by Michael Shackelford
 3. **DECISION**: 4-0
 4. **ACTION**: Send approved job descriptions to Kim Norton. Keep on file with grant files.

V. **ITEMS REQUIRING BOARD ACTION OR DISCUSSION**

- a. Open board member position with HCOE Board of Education

- i. Contact(s): Alison Robbins
- ii. Purpose: Discuss the open position on the HCOE Board of Education, major issues facing HCOE, and potential recommendations by our BOE for persons for this position. Discussion on if the BOE should provide a letter of recommendation for interested persons that meeting with our BOE approval. Serves until 2024
- iii. Recommendations: Staff recommends the full BOE discuss possible persons they could recommend for the open position.
- iv. **DISCUSSION**: BOE discussed the open position on the HCOE Board of Education and had questions about its expanse all the way into Karuk territory. BOE would like to find out if there is outreach to all of the territories. Discussed that it encompasses all the way to the Del Norte boarder. Jason might know a few people who would be qualified and interested in this position. Email Alison or Frederique with questions. More information will be required.
- v. **NOMINATIONS**:
- vi. **DECISION**:
ACTION: Jason will be sending the HCOE announcement to several of this contacts, and Alison is to provide the announcement to Marketing so we can publish it on our website.

VI. **MISCELLANEOUS**

- a. Approval of DRAFT BOE Meeting Minutes of 09/29/2020
 - i. Jace Baldosser motions to approve minutes Seconded by Kelsay Shackelford
 - ii. Minutes Approved 4-0

VII. NEW BUSINESS

- a. Introduction of new employee Frederique Guezille, Clerk of the Board
- b. BOE Subcommittee meeting schedule: doodle poll for meeting days and times to be sent out by Alison and Frederique
- c. BOE special meetings: will continue until mid-November
- d. BOE Training dates: BOE wanted to know if there was any other training required, Alison informed that there is no other required training but that additional training is available if anyone is interested. BOE requested a doodle poll with other available training in order to see if there were any other trainings they might be interested in taking.
- e. Jace updated that Blue Lake voted to open for students on a Group A/Group B system in which Group A would attend in person classes on Mondays and Tuesdays while Group B would attend on Thursdays and Fridays. Both groups would have online zoom classes on Wednesdays. Alison will look into moving money from contractual to salary and requested the information from finance today 10/13/20. Part time temp employee 29 hours a week else they become full time which does not fit in the budget. Jason thinks we should be ready for another wave but is optimistic. Jace agrees that we need to adapt to regulatory issues.

VIII. AJOURNMENT

- a. Jace Baldosser motions to adjourn; Michael Shackelford 2nd
- b. Jason Ramos adjourned the meeting at 8:04pm