



## UNITED INDIAN HEALTH SERVICES, INC.

### UIHS 2021 May-Gay-Tolh-Kwe Youth Summer Day Camps

### SUMMER DAY CAMP COOKS

United Indian Health Services, Inc. thanks you for your interest in the position of Summer Day Camp Cooks for the Annual UIHS May-Gay-Tolh-Kwe (“a healing place” in the Yurok language) Youth Summer Day Camp 2021 which will be held the weeks of

- June 28-July 2, 2021 at the Potawot Health Village in Arcata
- July 12-16, 2021 at Resighini Rancheria Community Center in Klamath
- July 19-23, 2021 at the Elk Valley Rancheria Community Center in Crescent City

The Summer Day Camp Cooks are responsible for coordinating with the Summer Day Camp Director, Coordinators, Project Supervisors and the UIHS Community Nutrition Department staff to plan meals for the Youth Summer Day Camps 2021, prepare and serve all meals, oversee all kitchen functions including daily cleaning, food inventory and food safety protocols.

*May-Gay-Tolh-Kwe Youth Summer Day Camps 2021 will provide a safe and positive camping experience for American Indian community youth ages 9-11 and ages 12-17 who are registered with UIHS. Campers will be introduced to local cultural traditions and have the opportunity to participate in many activities that promote and encourage healthy lifestyle choices.*

*Cultural activities will include necklace making, storytelling, and traditional games and much more. Presentations & activities on health & wellness related topics such as diabetes prevention, self-esteem building, nutrition, recycling and environmental education. Campers will also participate in daily hikes, nature walks, games and various physical activities.*

To apply for this position, please submit a letter of interest highlighting relevant experience and/or resume to the UIHS Human Resources Department at 1600 Weeot Way Arcata, Ca 95521. Deadline for applying is WEDNESDAY, June 2, 2021 at 5pm. If you have any questions or need more information, please contact the UIHS Human Resources Department at (707) 825-5000 or the UIHS Tribal Public Health Division at (707) 825-5070.

**INDEPENDENT CONTRACTOR  
SUMMER DAY CAMP COOKS  
ESSENTIAL JOB DUTIES**

REPORTS TO:           CAMP DIRECTOR

**GENERAL FUNCTION:**

Work with Summer Day Camp Director, Summer Day Camp Coordinator, Project Supervisors and other UIHS Staff to create, plan and develop healthy and nutritious menus. To prepare, cook, clean-up and serve healthy and nutritious meals and snacks for the camp participants, including meals and snacks for special dietary needs.

**MAJOR TASKS and RESPONSIBILITIES:**

- Responsible for creating, planning and developing healthy and nutritious menus.
- Responsible for planning and participating in the acquiring of necessary foods and supplies for camp meals and snacks.
- Responsible for set-up and clean-up of summer day camp kitchen sites, including providing a pre and post-inventory of all summer camp kitchen supplies.
- Responsible for working closely with the Camp Director and Summer Day Camp Coordinator to adhere to scheduled camp meals times and planned activities that may call for adjustments.
- Responsible for participating in daily activities that include guest and cultural presentations regarding traditional foods.
- Participate in making recommendations in regards to the kitchen for future youth summer camps.
- Be a positive role model and demonstrate respect to campers, counselors, staff, elders and guest presenters.
- Demonstrate an open willingness to share traditional and cultural knowledge that helps to motivate campers to participate.
- Practice confidentiality.
- Do not engage in inappropriate behavior such as: profanity, physical violence, verbal abuse and sexual misconduct, consumption or possession of any controlled substance. No tobacco use will be permitted.

**MINIMUM JOB REQUIREMENTS:**

Must possess the ability to work with American Indian youth in group settings and have demonstrated experience providing leadership and supervision to youth and other age groups. Camping and outdoor experience is preferred. Personal knowledge of local American Indian culture and heritage preferred. UIHS is an alcohol and drug-free workplace. Pursuant to Public Law 93-638, preference will be given to persons of American Indian descent.